



LIONS CLUBS INTERNATIONAL

DISTRICT 308-A2

LIONS LEADERSHIP INSTITUTE

CONSTITUTION AND BY-LAWS

CONSTITUTION

- ARTICLE I - NAME**
- ARTICLE II - PURPOSE**
- ARTICLE III - STRUCTURE OF LLI**
- ARTICLE IV - AMENDMENTS**

BY-LAWS

- 1 - DUTIES AND RESPONSIBILITIES OF THE BLI**
- 2 - MEETINGS**
- 3 - REGISTERED TRAINER**
- 4 - EXPECTATIONS OF REGISTERED TRAINER**
- 5 - DISTRICT CERTIFIED TRAINERS**
- 6 - AMENDMENTS**

ABBREVIATION:

- DCT - DISTRICT CERTIFIED TRAINERS**
- FDI - FACULTY DEVELOPMENT INSTITUTE**
- LLI - DISTRICT 308-A2 LIONS LEADERSHIP INSTITUTE**
- BLI - BOARD OF LEADERSHIP INSTITUTE**

CONSTITUTION

ARTICLE I - NAME

It shall be known as **District 308-A2 Lions Leadership Institute** or in short by its abbreviation “**LLI**”

ARTICLE II – PURPOSE

1. To serve as LEARNING AND TRAINING INSTITUTE.
2. To provide consistent delivery of effective training at all levels by increasing the number of qualified Trainers, while providing a framework for broadening and deepening the knowledge and experience of Trainers.
3. To build high performing teams. Inspire Trainers to take higher leadership role.

ARTICLE III - STRUCTURE OF LLI

BOARD OF LEADERSHIP INSTITUTE (BLI)

1. The Lions Leadership Institute shall be administered by a Board comprising the following:
 - a. A Chairperson who shall be District Governor
 - b. The First and Second Vice District Governor
 - c. GLT, GMT and GST District Coordinator
 - b. Four Registered Trainers in which two of them must be a Past District Governor. The Registered Trainers shall be appointed by District Governor
2. The Board may appoint standing and special committees from the Registered Trainers. The appointed standing and special committees shall carry out such duties, as the Board shall assign to them.
3. The board shall keep an accurate record of the proceedings of all meetings and forward copies of the same to District Cabinet
4. The board shall make reports to the Cabinet as the District Governor or District Cabinet may require.
5. To supplement the Lions Leadership Institute’s training funds, the Board may receive donations or sponsorship from any lawful sources. All courses, programs, trainings and retreats conducted for Registered Trainers of Lions Leadership Institute, shall be considered administrative expenses of the District.
6. The board shall give the successor all records, financial and otherwise, that pertain to the Lions Leadership Institute, immediately following the end of the fiscal year.

CONSTITUTION

ARTICLE IV – AMENDMENTS

1. This Constitution may be amended only at a District Convention(Annual/Special), by resolution reported by the Constitution and By-Laws Committee and adopted by the affirmative vote of two-thirds (2/3) of the votes casted by Certified Registered Voting delegates at District Convention (Annual/Special).Section
2. BY WHOM Any proposed amendment to this Constitution may be moved by the District Cabinet or by a Club in good standing in which case the proposed amendment shall be in a form of a resolution adopted by District Cabinet or by the Club's Board of Directors. Notice of the proposed amendment to this Constitution by the Club shall be furnished in writing to the District Governor at least ninety (90) days prior to the date of the District Convention. Thereafter the resolution shall be tabled at the District Convention.

BY-LAWS

BY-LAW 1 - DUTIES AND RESPONSIBILITIES OF THE BLI

- (a) To develop and organize ongoing training program for all the Registered Trainers in order to bring Registered Trainers to a higher performance
- (b) To organize Train-the Trainer program
- (c) To organize Refresher courses for the Registered Trainers
- (d) To organize Trainer's Retreat for the Registered Trainers
- (e) To serve as Learning Resources Centre
- (f) To keep and maintain all records and all developed training materials
- (g) To develop training modules/programs for Clubs
- (h) To act under the direction of the District Governor and District Cabinet

BY-LAW 2 - MEETINGS

The Board shall meet at least twice during any fiscal year. It may however decide on issue by circular resolution or meet via tele or video conferencing or via the internet or WhatsApp, provided that any decision so made must be approved by a simple majority of the Board members.

BY-LAW 3 – REGISTERED TRAINER

1. FDI Certified
2. District Certified Trainer
3. Lion Leaders who have experience as a Trainer or Educator and/or have served as Faculty at local Lions trainings (e.g. Regional Lions Leadership Institute, MD/District-level training for club officers, etc) approved by BTI.

BY-LAWS

BY-LAW 4 – EXPECTATIONS OF REGISTERED TRAINER

1. To facilitate/conduct Leadership Development programs at all levels, including but not limited to: Cabinet Officers trainings, Club Officers' trainings, Club Membership's trainings, Region/Zone Chairperson trainings, District Conference, Lions Trainers Institute Institutes, New members orientation and additional programs/training needs as requested by District Governor/ Clubs.
2. To seek opportunity and promote one's availability and willingness to deliver trainings at all levels, including but not limited to all listed above.
3. The term for Registered Trainer will be valid for 3 years. After that time, Registered Trainers may apply for recertification.

For a Registered Trainer to fulfill the criteria for recertification, he/she must be an active Trainer/Facilitator/Instructor/ Faculty at District/Club level / in their professions/ at other organizations.

BY-LAW 5 – DISTRICT CERTIFIED TRAINERS

Lions who have undergone at least 3 days 2 nights trainers' program and certified by BLI.

BY-LAW 6 - AMENDMENTS

- (a) These By-Laws may be amended only at a District Convention, by resolution reported by the Constitution and By-Laws Committee and adopted by a simple majority of the votes cast by Certified Registered Voting delegates at the District Convention.
- (b) No amendment shall be so reported or voted upon unless the same shall have been approved by the District Cabinet and have been furnished in writing by mail, facsimile or electronic means to each club no less than thirty (30) days prior to the convening date of the Annual Convention with notice that the same will be voted upon at said Convention.
- (c) Each amendment shall take effect at the close of the convention at which it is adopted unless otherwise specified in the amendment.