

Note: Please refer to the updated highlighted in yellow below.

A. MERIT CLUB AWARD

To qualify for this Merit Club Award, the following criteria must be satisfied:

1. Orientation/Initiation of New Members

- New Leo members had attended orientation and were properly inducted into the leo clubs (Online Orientation Conducted by District or Region GLT, GMT allowed)

2. Installation / Joint Installation of Board of Directors

- To participate in Joint Installation ceremony with at least 75% attendance of Board of Directors and majority of the club members present not later than 31st October, 2020.

3. Club Meeting

- One Board of Directors / Members meeting per month with majority attendance. The attendance of Faculty Advisor, Leo Advisor / Lion member from sponsoring Lions Club are encouraged.
- Virtual meeting are allowed during Moment Control Order period (if any)
- Evidence of meeting shall be sent to District Chairperson Leo Club, Zone Chairperson assigned, President of sponsoring Lions Club, Leo Advisor, Faculty Advisor and District Office email: Lionsdistrict308a2@gmail.com.

4. Leo Monthly Activities Report (Leo WSAR)

- E-submission planned upcoming activities and reported past activities via MyLion.
- Submission of District's leo monthly membership and Service Activities reporting form to District Chairperson Leo Club, Zone chairperson assigned, President of sponsoring Lion Club, Leo Advisor, Faculty Advisor and District Office email: Lionsdistrict308a2@gmail.com on or before 28th day of each month.

5. Leo Monthly Membership Report (Leo WMMR)

- E-submission via MyLCI to Lions clubs international and Submission of District's Leo Monthly Membership reporting form to District Chairperson Leo Club, zone chairperson assigned, President of sponsoring Lions Club, Leo Advisor, Faculty Advisor and District Office email: Lionsdistrict308a2@gmail.com on or before 28th day of each month.

6. Annual Leo Club Officer's & Membership Report (Leo 72)

- E-submission via MyLCI, print / Save the Leo Officers 2021/2022 report (CLB0074-W) and copy to District Chairperson Leo Club, Zone Chairperson assigned, President of sponsoring Lions Club, Leo Advisor, Faculty Advisor and District Office email: Lionsdistrict308a2@gmail.com on or before 15th May, 2021.

7. Income Leo Club Key Officers Contact List for Fiscal Year 2021/2022

- Submission to District Chairperson Leo Club, Zone Chairperson assigned, President of sponsoring Lions Club, Leo Advisor, Faculty Advisor and District Office email: Lionsdistrict308a2@gmail.com on or before 15th May, 2021.

8. Proper Dress Code

- All members must adhere to appropriate dress code for all Leos and Lions functions.

9. Promoted Activities / Tasks

- The club must earn 15 points from the promoted activities / tasks as listed
- Copies of Monthly report for promoted activities / tasks shall be sent to District Chairperson Leo Club, Zone Chairperson assigned, President of sponsoring Lions Club, Leo Advisor, Faculty Advisor assigned and District Office email: Lionsdistrict308a2@gmail.com.

B. EXCELLENT CLUB AWARD

To qualify for this Excellent Club Award, the club must achieve the following criteria:

1. Merit Club Award

- The club must satisfy the Award Criteria No. 1 to 8 of the Merit Leo Club Award.

2. District 308-A2 Leo Forum

- At least 2 members or more registered to attend the **District 308-A2** Leo Forum on or before 30th April, 2021.

3. Lion Protocol & Decorum

- Proper and correct conduct of Lions Protocol and Decorum at all times when dealing with District Governor, Lions Dignitaries, Lions and Leos.

4. Fund Raising Project

- To organize a meaningful Fund Raising Project with majority of membership involvement / participation and the project has to be carried out before 30th October, 2020 (for Alpha Leo and School-based Omega Leo) and 31st March, 2021 (for Omega Leo)

5. Leadership Development

- To organize joint leadership development seminar, orientation or workshop with substantial membership involvement / participation including Faculty Advisor, Leo Advisor and Lions members.
- Online Zoom/ Webinar training organized by Region GLT allowed

6. Promoted Activities / Tasks

- The club must earn 25 points from the promoted activities / tasks as listed
 - Copies of Monthly report for promoted activities / tasks shall be sent to District Chairperson Leo Club, Zone Chairperson assigned, President of sponsoring Lions Club, Leo Advisor, Faculty Advisor assigned and District Office email: Lionsdistrict308a2@gmail.com.

C. TOP 10 CLUB AWARD

To qualify for this Top 10 Club Award, the club must achieve the following criteria:

1. Excellent Club Award

- The club must satisfy the Award Criteria No.1 to 5 of Excellent Leo Club Award.

2. District 308-A2 Leo Forum

- At least 4 Leo members or more registered to attend the District 308-A2 Leo Forum on or before 31st March, 2021.

3. Promoted Activities / Tasks

- Points earned by the clubs from promoted activities / tasks as listed shall be the highest top ten among all clubs.
- Copies of Monthly report for promoted activities / tasks shall be sent to District Chairperson Leo Club, Zone Chairperson assigned, President of sponsoring Lions Club, Leo Advisor, Faculty Advisor assigned and District Office email Lionsdistrict308a2@gmail.com.

D. PROMOTED ACTIVITIES/TASKS (01/07/2020 – 30/04/2021)

1. Services Projects

- Minimum of 10% or 3 whichever is lower participated in Lions club projects and activities. (2 points per project)

District 308-A2 Fiscal Year 2020/2021 Leo Club District Award Criteria

- To organize a meaningful Service Project with 30% membership involvement / participation in school (for Alpha Leo) and in the school / community (for Omega Leo). **(3 points per project)**
- To promote literacy by donating of used / new books or stationeries to underprivileged students or school library. **(2 points per project)**
- Engage in the promotion of meaningful environmentally friendly projects using the 3Rs (Reduce, Reuse, Recycle) eg. Electricity saving, reuse and recycling of papers, bottles, newspaper and providing a clean and hygienic study environment in school. **(2 points per project)**

2. Education / Publicity

- To organize inter-clubs visit and exchange of ideas with other Leo clubs in your Zone or Region or if there is no other Leo club in your Zone then with other youth clubs in your school and area. **(2 points per visit)**
- To maintain a club website or Facebook account with constant updates of club’s service projects and activities. **(2 points)**
- A minimum of 10% Leo members organized / participate in any Leo Camp / **Leo Forum**

<u>Duration of Project</u>	<u>Organizing Clubs</u>	<u>Participating Clubs</u>
• One day Leo Camp/ Forum	3 points	2 points
• Two days Leo Camp/ Forum	6 points	4 points
• Three days Leo Camp/ Forum	9 points	6 points
- To publish meaningful service project in a local newspaper. **(1 point per publication)**

E. EXCELLENT LEO CLUB KEY OFFICER AWARD

1. Excellent Leo President Award

- To be awarded to Leo President whose club has achieved the Excellent Leo Club Award or above.
And who has also satisfied the following criteria:
 - (a) Must attend at least one Leo Orientation and Leadership Development seminar.
 - (b) Must involve in organizing & attend Leo Camp/ **Forum**.
 - (c) Must register **District 308-A2 Leo Forum / Leo Camp**.
 - (d) Must present minutes of meeting during all meetings.

- (e) Every Leo Club BOD Meeting agenda must be forwarded to District Chairperson Leo Club, Zone Chairperson assigned, President of sponsoring Lions Club, Leo Advisor & Faculty Advisor assigned.
- (f) Must attend a minimum 10 out of the 12 Board of Directors Meetings.

Item (a) to (f) must be jointly certified by the Faculty Advisor and either Leo Advisor or President of sponsoring Lions Club.

2. Excellent Leo Secretary Award

- To be awarded to Leo Secretary who complied with the submission datelines of Leo WSAR, Leo WMMR, Leo 72 and Incoming Leo Club Key Officers Contact List for FY 2021 / 2022 as specified under Leo Club Award.

And who has also satisfied the following criteria:

- (a) Must attend at least one Leo Orientation and Leadership seminar.
- (b) Must involve in organizing & attend Leo Camp / Forum.
- (c) Must register District 308-A2 Leo Forum / Leo Camp.
- (d) Must present minutes of meeting during all meetings.
- (e) Every Leo Club BOD Meeting agenda must be forwarded to District Chairperson Leo Club, Zone Chairperson assigned, President of sponsoring Lions Club, Leo Advisor & Faculty Advisor assigned.
- (f) Must attend a minimum of 10 out of 12 Board of Directors Meetings.

Item (a) to (f) must be jointly certified by the Faculty Advisor and either Leo Advisor or President of sponsoring Lions Club.

3. Excellent Leo Treasurer Award

- To be awarded to Leo Treasurer who had prepared club's Monthly Statement of Income & Expend for submission to District Chairperson Leo Club, Zone Chairperson assigned, President of sponsoring Lions Club, Leo Advisor, Faculty Advisor assigned and District Office email: Lionsdistrict308a2@gmail.com.

And who has also satisfied the following criteria:

District 308-A2 Fiscal Year 2020/2021 Leo Club District Award Criteria

- (a) Must attend at least one Leo Orientation and Leadership Development seminar.
- (b) Must involve in organizing & attend Leo Camp / Forum.
- (c) Must register **District 308-A2 Leo Forum / Leo Camp**.
- (d) Must present Treasurer's Report during all BOD Meetings.
- (e) Must attend a minimum of 10 out of 12 Board of Directors Meetings.

Item (a) to (e) must be jointly certified by the Faculty Advisor and either Leo Advisor or President of sponsoring Lions Club.

F. DISTRICT 308-A2 LEO OF THE YEAR AWARD

- a. ~~Only for Leos who are the members of Board of Directors for fiscal year 2021 / 2022~~ Any **Leo member** is eligible to submit their nominations for consideration.
- ~~b.~~ Every Leo Club is only entitled to submit one nomination of a best Leo ~~from the current Board of Directors~~
- c. The nominees are required to submit a report which shall include the following:
 - i. Name
 - ii. Age
 - iii. Name of Leo Club
 - iv. Year joining Leo Club
 - v. A close-up photograph in Leo Program
 - vi. A write-up of achievements with Leo Program
 - vii. A write-up of academic achievements in school
 - viii. A write-up of organization and participation of Leo service projects and activities for previous year and more importantly for fiscal year 2020 / 2021
 - ix. Expression of Leadership, Experience and Opportunity in joining Leo Program
 - x. To include the attachment of service related photographs
 - xi. The report shall be as precise as possible, in the slide show format and is ready for presentation
- d. All nominations submitted shall be jointly certified, agreed by a Faculty Advisor, a Leo Advisor, **Region Chairperson** and President of sponsoring Leo Club concerned and reach District Governor, District Chairperson Leo Club assigned on or before 31st March, 2021.

District 308-A2 Fiscal Year 2020/2021 Leo Club District Award Criteria

- e. Only one of the submitted nominations is to be selected for the “District 308-A2 Leo Of The Year Awards.”
- f. The decision on the judging and selection of this award by District Governor, District Chairperson Leo Club shall be final.