

# **“FAQ : District 308-A2 Foundation” & “District 308-A2’s CBL”**

## **District 308-A2 Foundation**

### **(1) Application for Disaster relief (Ref: By-Laws Article VIII Section 5)**

- (Q) If there is a fire disaster in Kampong A (Region 8), who can apply disaster relief from District 308-A2 Foundation ?
- (A) If there is a fire disaster in Kampong A (Region 8), any Lions Club can apply disaster relief. Chairperson and DG can approve immediately RM8,000 for immediate relief of the calamity . Any amount more than RM8,000 needs simple majority of the Board of trustees. However, Only one deployment of funds for Kampong A (Region 8) and no other Lions Club can apply for additional assistance for the same fire disaster.
- (Q) Should there be another fire disaster in kampong B ( in the same Region 8), can the same Lions Club apply disaster relief again from District Foundation ?
- (A) Yes, the same Lions Club can apply disaster relief again for a different kampong in the same Region from District Foundation. Chairperson and DG can approve immediately RM8,000 for immediate relief of the calamity . Any amount more than RM8,000 needs simple majority of the Board of trustees. However, Only one deployment of funds for Kampong B (Region 8) and no other Club can apply for additional assistance for the same fire disaster.
- (Q) Must it be a Joint Project?
- (A) Not necessary. There is no provision in District Foundation’s CBL that it must be a joint project. However, Joint project with other Lions Clubs is encouraged. It will have a better impact; Strengthen existing Lions relationships by having a shared activity together and broadens support network.
- (Q) Must the approved disaster relief be matched with an equal or greater amount by the said Lions Club?
- (A) No. There is no provision in District Foundation’s CBL stating that the approved disaster relief must be matched with an equal or greater amount.

(Q) Must the Lions Club that apply the disaster relief submit documents/report to the District Foundation Trustees?

(A) Yes. District Foundation Trustees may require a complete report consist of accounts/receipts, detail of the program including the number of people reached, newspaper and/or clippings, photos, etc.

(Q) Can Lion Club/Clubs apply the disaster relief more than RM8,000?

(A) Yes. Any amount greater than Ringgit Malaysian Eight Thousands (RM8,000.00) needs the simple majority of the Trustees of the Foundation.

**(2) Application for District 308 -A2 Foundation Grant (RM10,000) (Ref: By-Laws Article VIII Section 5 ( e ) )**

(Q) What is the requirements for Lions Clubs to apply District 308-A2 Foundation Grant of RM10,000?

(A) All the Lions Clubs in good standing in the District are qualified to apply District 308-A2 Foundation Grant of RM10,000 (maximum). Each application must be jointly submitted by at least three (3) Lions Clubs in good standing in the District. It must be related to humanitarian service endeavors, disaster relief, vocational assistance program, educational or any other service activities. The amount applied shall not exceed the sum of Ringgit Malaysia Ten Thousand (RM10,000) and the grant must be matched with an equal or greater amount by the said Lions Clubs .

(Q) Can the same Lion Clubs apply District 308 -A2 Foundation Grant (RM 10,000) more than once ?

(A) No. All the Lions Clubs in good standing in the District shall be entitled to apply and submit only one joint application in a given fiscal year.

(Q) Must the Lions Clubs that apply the District 308-A2 Foundation Grant submit documents/report to the District Foundation Trustees?

(A) Yes. Lions Clubs must submit detail of the program including the number of people reached, newspaper and/or magazine clippings, CD/DVD of television and radio coverage after the activities had been carry out failing which such Lions Clubs shall be ineligible to apply for such grant in future.

**(3) Application for District 308 -A2 Foundation Funds (Ref: By-Laws Article VIII Section 5 ( d) & (f))**

(Q) Can Lions Club/Clubs apply funds for carrying out of humanitarian service endeavors , vocational assistance program, educational or any other service activities, which in the opinion of the Board of Trustees of the Foundation warrant such assistance,

(A) Yes , By-Laws Article VIII Section 5 (d) & (f) gives the Board of Trustees the authority to expend monies in any fiscal year not exceeding the total income received by the Foundation in that year for the relief of any calamity, disaster relief, or for the carrying out of humanitarian service endeavors, vocational assistance program, educational or any other service activities, which in the opinion of the Board of Trustees of the Foundation warrant such assistance.

Any Lions Club can apply, or even the Board of Trustee can decide on humanitarian service, vocational assistance program, educational or any other service activities, which in the opinion of the Board of Trustees of the Foundation thinks fit. . The Board of Trustees will use their best judgment to decide the amount.

(Q) Must the Lions Club that apply such funds submit documents/report to the District Foundation Trustees?

(A) Yes. The Board of Trustees will ask Club/Clubs to submit detail of the program including the number of people reached, newspaper and/or magazine clippings, and other documentations after the activities had been carry out.

(Q) What is the maximum amount that Club/Clubs can apply

(A) The Club/Clubs will state the amount, and Board of Trustee will decide.

#### **(4) Others**

- (Q) Can Lions Club/Clubs apply the funds other than for the relief of any calamity, disaster relief, or for the carrying out of humanitarian service endeavors, vocational assistance program, educational or any other service activities?
- (A) No. Like LCIF, Lions Club/Clubs should not apply the funds to help out home or organizations to settle their outstanding electricity bills, salaries, contribute to fund raising events, contribute to their administrative account, assist to pay administrative expenses, or as a form of donation ( end up as fixed deposit in those home or other organizations).
- (Q) What course of action should a Lions Club/Clubs do if there is a cash balance after the projects have been carried out?
- (A) The balance, if any, should give back to the District Foundation, and not keeping the amount in Lions Club/Clubs'' fixed deposits/bank account or use for other purposes.
- (Q) Revenue of District 308-A2 Foundation
- (A) Members' contribution + District Fellow's contribution + public donations + Clubs' contribution + Interest derive from fixed deposit for that fiscal year.